

Private Event Pricing

M-F

WEEKDAYS

\$500 for two hours

\$200 ea. add'l hour

Mon - Wed Evenings same pricing.

THURS.
& FRI.

THURSDAY AND FRIDAY EVENINGS

\$1300 for three hours

\$500 for each additional hour.

SAT

SATURDAY

\$1600 for three hours of event time

\$600 for ea. add'l hour.

SUN

SUNDAY

\$1300 for three hours

\$500 for ea. add'l hour



COMMUNICATION

CONTACT DETAILS

Gene Narvaez

Event Coordinator

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WEBSITE

<https://capitolviewokc.com>

SOCIAL MEDIA

@capitolviewokc

What's Included and What's extra?



EXTRA'S

Bartending:

Open Bar: you have to use Capitol View bartenders:

\$250 for one bartender

\$400 for two bartenders

Cash bar - we have a list of approved vendors to choose from.

Security:

\$50 per hour for every event hour
plus tear down hour

Rooftop:

Add the rooftop area to your event for only \$500

WHATS INCLUDED:

- ✓ Tables, Chairs and Linens:
We have white, black, gold, and rose gold (pink)
- ✓ AV Equipment:
Screen/Projector/Podium
Mic/Wifi are included
- ✓ Setup:
Client has one hour to set up before the event and up to one hour after the event to tear down at no charge.



FAQ's

Do we HAVE to have security?

Security is required for all events unless determined otherwise by the Executive Director. Usually for luncheons and small corporate events you won't need security. School events are more than welcome to bring their resource officers.

What is the size of the venue?

The venue is 3000 sq. ft. which will seat 200 guests
The size of the stage is 12x24

Bartenders

- Open Bar - you are required to use our bartenders.
You buy the alcohol and we serve it for you. We supply cups/napkins/straws. We do NOT provide ice.
- Cash bar - we have a list of approved bartending companies that you are required to use, unless your caterer is bartending for you.

Can I rent the venue all day?

Weekdays are \$2000 for 8 hours
Weekends are \$4000 for 8 hours

Do you have a kitchen?

Yes!! We have a full kitchen that you or your caterer can utilize.
The kitchen can be used for prep, warming and use of the refrigerator, but no cooking.